

DATE: January 10, 2018
TO: 911 Emergency Response Advisory Committee
FROM: Dena Moore, Assistant Manager, City of Reno Public Safety Dispatch,
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THROUGH: Jenny Hansen, Director, City of Reno Public Safety Dispatch
SUBJECT: REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the Navigator IAED 2018 Training Conference for a cost not to exceed \$3,750.00 for travel, registration, seminars, and meetings.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the Navigator IAED 2018 Training Conference, April 23, 2018 through April 26, 2018 in Las Vegas, NV, not to exceed the amount of \$3,750.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(S)

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. Navigator is one of these preapproved conferences. This conference will provide critical training on 9-1-1 technology, operations, policies and education issues.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting

system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The Navigator IAED conference is in Las Vegas, NV. Training Conference registration is \$570 per person, airfare is \$350 per person round trip, per diem/meals, travel (to/from hotel) & incidentals is approximately \$180 per person, transportation to and from the airport \$75 per person round trip (no free shuttle is provided), and lodging is approximately \$690 per person, for an approximate total cost per person of \$1,865. Attending for Reno Public Safety Dispatch are Operations Supervisor Elaina Hooper and Training Supervisor Dominica Yturbide.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the Navigator IAED 2018 and training conference, not to exceed funds of more than \$3,750.00 total for Reno Public Safety Dispatch.

POSSIBLE MOTION

Move to approve the recommendation to fund costs associated with two staff members attending the Navigator IAED 2018 and training conference in Las Vegas, NV, not to exceed \$3,750.00 for Reno Public Safety Dispatch.